

Business & Information Technology Education division
Executive Board Meeting
March 25, 2009
ODCTE – Stillwater
Curriculum Conference Room

- I. **Call to order:** President Lawanta Ramsey called the meeting to order at 9:35 a.m.

- II. **Greetings and Announcements:**

- III. **Reporter Update:** The order of business was changed due to interviews. Andrea Long reported that the website is being updated often. She will link the Summer Conference page/information to the BITE site. Please send her information and articles by e-mail.

- IV. **Treasurer’s Report:** Pam Hulsey reported that the BITE Luncheon cost was \$7,199.57. Other monies were expended and our balance as of March 25, 2009 is \$14,250.03.

- V. **Reading and Approval of Minutes:** Brenda McClain presented the minutes from the October 28, 2008, meeting. Athena Frank moved we accept the minutes as read. Beverly Roden seconded the motion and the motion passed.

- VI. **Committee Reporting:**
 - A. **Awards Committee:** Barbara Leathers was not in attendance. Interview for various awards were taking place during this meeting.

 - B. **Legislative Committee:** Juanita Sykes asked for input regarding gifts for the auction during Summer Conference.

 - C. **Membership Committee:**
 1. Teresa Pinkston stated she had written a skit for New Teacher Workshop and wanted volunteers to be part of the skit. New Teacher Workshop is July 21st and 22nd.
 2. The committee also created a fact sheet called “Why Join BITE”. This information will be posted on the website.
 3. After much discussion, the gift for BITE members at Summer Conference will be a name tag holder and pen. The cost will be approximately \$5.00. A motion was made by Athena Frank and seconded by Sherry Gleas that we allocate \$5.00 per item and an additional amount for shipping and handling. The motion passed.

4. It was suggested that buddies be created for New Members because some felt they were “left out” at Summer Conference.
5. A motion to fund ribbon costs for 100 New Teachers was made by Roberta Patterson, seconded by Mary Barton and the motion passed.

D. **Nominating Committee:** Mary Pippis-Cloos has been checking on what offices will be up for election. The website will have information regarding what offices are opening and how to apply. It will also have information regarding criteria for eligibility for particular offices to preclude any embarrassing situations.

1. Offices that we are aware of that are up for election are as follows: President Elect for OKACTE, BITE Secretary, BITE Reporter, VPs for South Central, OKACTE Committees—PAC, CTAC, Diversity Action, and Membership.
2. It was decided that the orange card will be put in packets again this year. It was successful in collecting names for people interested in working on committees.
3. The directory from conference is ready to be uploaded.
4. Lawanta volunteered to put the cards in packets for conference.

E. **Scholarship Committee:** Dana Myers reported that there were 6 applicants. It was decided that the luncheon would be the best time to award the scholarships.

F. **Policy Committee:** Lawanta Ramsey stated no changes have been made on ACTE policy that would affect us. As far as OKACTE, they would keep an eye on amendments. Athena Frank has gone through By-Laws and found some changes that need to be made.

1. One of the changes that needed to be made was to align dates. There is a one-month gap between our year date and OKACTE’s year date for membership.
2. ACTE has a housekeeping section that allows changes to be made without approval by vote. These are not significant changes—issues such as misspellings, etc.
3. An amendment needs to be added regarding scholarships saying that two will be given at August conference and one will be given at Spring Leadership Conference (BPA). We also have the option to check \$5.00 to BPA Scholarship when we register for Summer Conference to help scholarship.

G. **Diversity Action:** Angela Durant-Tyson was attending OKACTE meeting and will send a report later.

- H. **Mutual Benefits:** Afton Brower stated that last year's open enrollment was successful. The pay now is \$9,150. Open enrollment is not happening this year.
- I. **CTAC:** Carol Dvorak reported from the meeting in January. We have 323 members, 4 didn't renew, 50 didn't join at all making our membership at 86%. The Region IV meeting will be held in Hot Spring, Arkansas, in April.

H. Regional Updates:

- I. **North Central:** Athena Frank reported that having a meeting in the fall is difficult. No training has been scheduled at this time.
- J. **North East:** Beverly Roden it is difficult to get people together. Contacted Conoco-Phillips for tour/department discussions. Discussed webcasting to reach districts.
- K. **North West:** Amy McClure stated individuals were interested in working on cluster information.
- L. **South East:** Theresa Akers stated they held their first meeting in Spiro.
- M. **South Central:** Jim Cofer has sent out applications for South Central VP position.
- N. **South West:** Bill Baxter stated he had e-mailed members about meetings but some felt it was too far to travel.

VII: Other Business:

- A. It was decided that drawing for BITE door prizes would happen at the first general BITE meeting. This information would be put on the website as well. A motion was made by Mary Pippis-Cloos that we allocate \$100 for BITE door prizes. Andrea Long seconded the motion and it passed. A motion was made by Jim Cofer that 6-\$25 Wal-Mart gift cards be purchased for door prizes at conference. That motion was seconded by Andrea Long and the motion passed. Mary will purchase 6-\$25 gift cards. She would like a check for these.
- B. Committee reports will be completed the first meeting day. The 5, 10, and 15 year awards will be given at the luncheon, along with all other awards.
- C. We will try to obtain six breakout rooms for the regions. The Regional meetings will be held the last meeting of the conference. VP's will conduct the meeting, draw for door prizes (Wal-Mart cards and Regional door prizes), and collect stipend forms. Outgoing and incoming VP's will work together.
- D. BPA at the Capital will be April 28, 2009. Timing is good because a Bill is coming on the floor which will impact CTE. Gina asked for input regarding lunches. It was decided that registration would be \$5.00 which would

partially cover lunches. There would be a box to check if you want lunch. Registration will be 8:30 to 9:00 and it ends at 3:00. Lunches will be 11-11:30 and 12-12:30.

- E. Input was requested regarding the Historical Committee. It was decided that the Past President would be in charge of collecting and putting together historical information—from this point forward—including as much information as can be collected regarding previous times.
 - F. Senate Bill 834 is a deregulation bill eliminating our bargaining power and teacher certification. Be aware and write letters or e-mails to your representatives.
 - G. Summer Conference will be in OKC again. Stipends will be the same. Ray McNulty will be the speaker. Registration will be the same also. Hot Topics will be renamed to Professional Development Concurrent.
- IX. **Adjournment:** We adjourned at 11:45.